

# ACADEMIC YEAR AND DURATION OF STUDIES 2016/2017

## A. Scheduled Academic Year

The academic year is defined as running from 1 October until the following 30 September. This is the academic year which is used to determine the length of most bureaucratic procedures such as bank loans and insurance.

## B. Semesters

In Poland, the academic year is divided into two semesters. In 2016/2016, they will be:

Autumn:	2 October – 29 January	classes
	30 January – 11 February	regular exams
	18 – 24 February	re-sit exams
Spring:	25 February – 14 June	classes
	16 – 29 June	regular exams
	1 – 15 September	re-sit exams

## C. MA in European Studies

1. The MAES programme (students at the Jagiellonian University) will officially begin on 1 October 2016 and continue for each student until all programme requirements have been satisfactorily completed. The maximum duration of studies is 4 semesters.
2. A student must have completed all required and declared courses by the end of the re-sit exam session of the spring semester 2016-2017.
3. The final date for submission of the MA thesis is 30 September 2017. The MA exam and thesis defence should take place no later than one calendar month after submission.

## D. IMESS

1. The second year of the programme for IMESS (University College London and Jagiellonian University) students will begin on 1 October 2016 and continue until the MA exam and thesis defence.
2. The final date for submission of the MA thesis for students of the IMESS programme studying at Jagiellonian University is 5 September 2017. The MA exam and thesis defence should take place no later than one calendar month after submission.

## E. IMRCEES – ERASMUS MUNDUS PROGRAMME

1. Students on the IMRCEES (University of Glasgow and Jagiellonian University) programme will begin their second year of studies on **1 October 2016**.
2. IMRCEES students must submit their MA dissertation by the **5 September 2017**. The MA exam and thesis defence should take place no later than one calendar month after submission.

## F. Sabbaticals

1. In accordance with the university regulations, two forms of breaks from studies are available to students:
  - a. 'Student' sabbatical – this may only be taken after the first two semesters of study, and may be up to 2 semesters in duration starting from the next full semester after it is approved.
  - b. 'Dean' sabbatical – this **may** in special circumstances be granted by the Dean of the Faculty at any point during the studies following submission of a petition from the student, providing justification and addressed through the Director of the Centre for European Studies; it may be up to 4 semesters in duration.

In the case of students in consortium programmes the conditions for student sabbaticals will also be consulted with the director of the programme in question.

## G. Jagiellonian University academic holidays

On academic holidays, there are no classes or examinations. The main University offices are usually closed. Those offices that are open operate with reduced hours and staff. Instructors are usually unavailable for consultation during academic holidays.

<b>Holiday break:</b>	23 December 2016 – 2 January 2017
<b>Semester break:</b>	12 – 17 February 2017
<b>Holiday break:</b>	14 April – 18 April 2017
<b>Summer holiday</b>	30 June – 30 September 2017

### **Additional day off from classes is:**

- 2 May 2017
- Friday in the week when Student Carnival (Juwania) takes place (mid May)

The Rector may declare additional academic holidays throughout the year. These are known as 'Rector's hours' and are usually declared by the Rector relatively close in time to the holiday. They are often declared for half of a normal working day.

On Polish national holidays, the Jagiellonian University as well as all government institutions and most private businesses are completely closed. Remember to shop for additional food and other necessities before the holidays.

## H. Polish national public holidays

<b>All Saints' Day</b>	1 November 2016
<b>Independence Day</b>	11 November 2016
<b>Christmas</b>	25 – 26 December 2016
<b>New Year's Day</b>	1 January 2017
<b>Epiphany</b>	6 January 2017
<b>Easter</b>	16-17 April 2017
<b>May Day</b>	1 May 2017
<b>Constitution Day</b>	3 May 2017
<b>Corpus Christi</b>	15 June 2017

## I. CES Calendar 2016/2017

### Pre-semester 2016

- **14 September 2016:** Advised arrival for students wishing to rent a flat and to participate in integration weekend.
- **28-29 September 2016:** Advised arrival and check-in to University housing for student
- **End of September (TBC):** Orientation week run by the Erasmus Student Network. All international students are invited to join Erasmus students.
- **29 September:** Students moving to university housing may do so.
- **30 September 2016:** Orientation for new MA students and Study Abroad
- **30 September 2016: Deadline for payment of tuition fees (First instalment).**

### Autumn semester 2016/17

- **1 October 2016, TBA:** Official inauguration ceremony of the academic year of the Jagiellonian University. The ceremony is preceded by Mass and a procession from Collegium Maius.
- **1 October 2016: Integration day at CES (optional)**
- **3 October 2016:** First day of CES MA regular autumn semester classes
- **4 October, 2016 (Time TBA):** Inaugural Lecture for the Centre for European Studies
- **5-10 October 2016:** Integration trip (**highly recommended**)
- **3-14 October 2016:** Registration for autumn courses and languages
- **TBA :** Trip to Nowa Huta
- **Mid- October 2016:** Election of Student Representatives for 2016/17
- **15 – 31 October 2016:** Second-year students may renew their *legitymacja* (student ID) for the autumn semester by submitting it to the administration office
- **11 November 2016:** Independence Day – no classes at University
- **22 December 2016:** Last day of MA-level classes before Christmas break
- **23 December 2016 – 2 January 2017:** Christmas and New Year break; no classes
- **3 January 2017:** Autumn semester MA-level classes resume
- **6 January 2017:** Epiphany, no classes
- **January 2017, TBA:** MAES and Double-degree programme Responsio (public presentation of MA thesis work-in-progress by MAES, IMESS, IMRCEES, MA in European Studies/European and Global Governance students)
- **29 January 2017:** Last day of MA-level autumn semester classes
- **30 January – 11 February 2017:** MA-level exam period
- **12 – 17 February 2017:** Winter break, no classes
- **23 February 2017 :** Deadline for payment of tuition fees (**Second instalment**)
- **18 – 24 February 2017:** Re-sit exam session for autumn 2016 courses

### Spring semester 2016

- **24-25 February 2017:** Study trip to Warsaw
- **27 February 2017:** Start of MA-level spring semester classes
- **27 February – 10 March 2017:** Students may register for spring courses.

- **15 – 31 March 2017:** Students may renew their *legitymacja* (student ID) for the spring semester by submitting it to the administration office
- **16-17 April 2016 – Easter Holiday break, no classes**
- **29 April – 5 May 2017 (TBC):** Study trip\*
- **1 - 3 May 2017:** May Day, Rector's Hours, Constitution Day – no classes at University
- **mid-May 2017:** Juwenalia (Student carnival – no classes on Friday)
- **14 June 2017:** Last day of spring classes
- **16 – 29 June 2017:** Final examination period
- **5 September 2017:** IMRCEES - Deadline for submission of MA thesis
- **5 September 2017:** IMESS – Deadline for submission of MA thesis
- **1 – 15 September 2017:** Re-sit exam session for spring 2016 courses
- **30 September 2017:** Final deadline for submission of thesis (MAES)

\* Regular MA classes will NOT take place during the time scheduled for the Autumn Semester study trip.